

## April 2015 Joint ASRED/SAAESD Meeting Registration Information

The Joint ASRED/SAAESD Spring Meeting is scheduled for April 6-9, 2015 at the Hotel Roanoke & Conference Center, Roanoke, VA. The meeting will begin with a Welcome Reception at 6:00 PM, Monday, April 6 and adjourn by noon on Thursday, April 9.

### Hotel Registration

The deadline for making hotel reservations is **Friday, March 6**. The hotel will honor the group rate of **\$129- single, \$139- double** plus current state and local taxes. The meeting will be held at the Hotel Roanoke & Conference Center, 110 Shenandoah Ave., Roanoke, VA 24016. Guests must make their own reservations by either calling the Hotel Roanoke & Conference Center @ **540-985-5900** or toll free @ **1-866-594-4722** or online at <https://aws.passkey.com/event/13452114/owner/9515698/home> . A block of rooms have been reserved under **reservation code C-ASD**.

### Meeting Registration

Complete the on-line registration form no later than **March 30**. Registration is \$450.00 for meeting attendees and \$250.00 for spouse/guest. Please note there is NO spouse/guest agenda; however, their registration fee includes the welcome reception, buffet style breakfast, lunch, refreshment breaks, and Wednesday tour and dinner at the Alphin Stuart Livestock Teaching Arena. To register on-line go to <http://www.cpe.vt.edu/reg/asred/>.

### Suggested Meeting Attire

Attire for the reception will be casual and business casual for all meetings. Dress comfortable and causal for the Wednesday tour and dinner. As usual, meeting room temperatures can vary so dress in layers if you have a tendency to be cool.

### Transportation Information

The nearest airport is the Roanoke/Blacksburg Regional Airport. There are fees for parking (see below); shuttle service is available (see below). Also below, please see details regarding the Free Shuttle from the Airport to Hotel Roanoke. In addition, you may contact Roanoke Airport Transportation Services at [800-288-1958](tel:800-288-1958) or [540-345-7710](tel:540-345-7710). This is the service that is located within the Airport.

## Parking Rates

### Daily Self Parking Rates:

- 0-30 minutes \$1.00
- 30 minutes - 1hour \$2.00
- 1 hour – 1.5 hours \$3.00
- 1.5 hours – 2 hours \$4.00
- 2 hours – 2.5 hours \$5.00
- Over 2.5 hours (All day rate) \$7.00

### Valet Daily Rate:

\$10.00

### Bus Parking Overnight:

\$35.00

### Overnight Valet Rate:

\$13.00

### Overnight Self Parking Rate:

\$8.00

## Hotel Roanoke Shuttle Information

**Shuttle Capacity:** Each shuttle can accommodate 11 passengers (We currently have 2 shuttles in our fleet)

**Airport:** Airport shuttle is complimentary

- Airport Pickup:
  - Guest should proceed to Baggage claim area and use the complimentary phone so we can dispatch a shuttle. It takes 10-15 minutes for pickup.
- Hotel Departure:
  - Daily: 1<sup>st</sup> Shuttle departs the hotel at 5:15am and ends at 11:45pm

**Valley View Mall Shuttle:** Runs exactly like the Airport Shuttle.

**GE:** Monday – Friday only

- One Departure at 7:30am complimentary
- One Pickup at 3:30pm complimentary

(Guests are responsible for their own transportation if they do not wish to travel at these times)

"Registered hotel guests may request complimentary shuttle anywhere in the immediate down town area during our normal hours of operation."

If you have questions about the meeting please contact Suzanne Jackson at [jacksons@vt.edu](mailto:jacksons@vt.edu) or Robin Williams at [robinp@vt.edu](mailto:robinp@vt.edu) .